

The next meeting of Dalham Parish Council will take place Thursday 17th March 2016 at 7pm. in Dalham Village Hall.

Members of the public are welcome to attend and may speak to the Council about any items on the agenda during the Open Forum at the start of the meeting. Members of the public are welcome to stay and observe the rest of the meeting, but are not allowed to speak to the Council during the meeting.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda.
3. To approve the minutes of the meeting held on Thursday 21st January 2016
4. Police issues
5. County Councillor's Report
6. District Councillor's Report
7. To receive an update on the list of actions agreed at the last meeting
8. To deal with the following financial issues:
 - a) Approval of any payments authorised between meetings
 - b) Approval of any payments and signing of Schedule of Payments
 - c) Signatory to complete the checklist of Internal Controls
 - d) To receive a statement of receipts and payments made since the last meeting
 - e) To review all regular payments including the clerk's salary and approve payments relating to these services for 2016 - 2017
 - f) To approve the setting up of a new standing order for the clerk's salary
 - g) To review the income and expenditure for 2015/16 against the budget and discuss the level of reserves for general and earmarked expenditure.
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - i) To review the Council's risk assessment
 - j) To check that the levels of liability insurance are adequate
 - k) To review the Council's Financial Regulations Orders and ensure that they are being complied with
 - l) To appoint a councillor to check the accounts and complete the checklist of internal controls including salary details and PAYE tax codings
 - m) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2016 and complete the inspection checklist.
 - n) To appoint an internal auditor to complete section 3 of the annual return
 - o) To review the effectiveness of the internal audit.
 - p) To review the Council's Standing Orders
 - q) To receive information about the Council's precept request and check that the amount and any grants received are correct.
 - r) Letter from SALC re subscription fees for 2016/17
 - s) To complete an application form to amend the direct debit to Fidelity FundsNetwork following the clerk's change of name
9. To discuss the following planning issues
 - a) Update on the Woodyard appeal and letter from a resident about the Woodyard site
 - b) Update on the Mill
10. To discuss the following Highways/Rights of Way issues/transport/tree issues:
 - a) Update on the progress of the footpath map
 - b) Vehicle Activated Signs (VAS)
 - c) Responses from residents about the possibility of white gates at the entrances to Dalham (3 received)
11. Update on the proposal to purchase a defibrillator
12. To receive an update on the Community Governance Review
13. Request for a representative on the Alm's House Committee
14. To discuss the following correspondence:
 - a) E-mail from SEBC re Community Governance Review
 - b) Letter from St Edmundsbury Newstalk requesting a donation
 - c) Information from Suffolk County Council about a survey regarding Recycling Centre opening hours and the suggestion to close on a Wednesday and open for longer on Sundays, Bank Holidays and one day a week during summer hours.
 - d) E-mail from a resident about the possibility of installing white gates at the entrances to the village, the litter pick and giving thanks to the village for their recent support.

15. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Thursday 26th May 2016 at 7pm followed by Annual Parish Meeting at 8pm