

# DALHAM PARISH COUNCIL

Minutes of meeting held on Tuesday 18th September 2012

Those present: Rachael Padman (Chairman), Jackie Bolton (Vice-Chairman), Colum Carr, Angela Carr, Vera Azzuri and Mrs J Ince (clerk). County Councillor Lisa Chambers and District Councillor Carol Lynch were also present.

**1. Acceptance of apologies for absence**

Apologies were received from C Carlson along with his resignation from the Council as he has moved to America.

**2. Declaration of Interest in items on the agenda**

No councillors declared an interest in any items on the agenda.

**3. Report by Councillor Lynch**

Forest Heath District Council is still wrestling with the new cabinet style system which has now been implemented, replacing the previous committee style system. The Council is working well with St Edmundsbury Borough Council.

**4. Village Hall report**

- The Village Hall Committee is trying to arrange a time capsule but feels that the Parish Council should be involved as well. Each family will be asked to put some information about themselves in it with a photo. Details will be included in the newsletter.
- The Village Hall Committee would like to have an events committee. An article will be included in the next newsletter asking for volunteers to join the events committee.
- There will be a 'Bring and Buy' Coffee Morning on 8th December 10am - 1pm. This will be advertised in the newsletter.
- There will be a film night in January. This will be mentioned in the next newsletter
- There will be an antiques evening on Friday 16th November. This will be mentioned in the next newsletter. Tickets can be purchased at the door.
- There will be a harvest supper on 13th October. This will be mentioned in the next newsletter. Tickets to be purchased in advance. For more information contact Jenny Brown - [brown.jenny001@yahoo.com](mailto:brown.jenny001@yahoo.com)

**5. Approval of minutes of meeting held on Tuesday 17th July 2012**

It was resolved that the minutes were correct. The chairman then signed the minutes.

**6. Update on matters arising since the last meeting**

The following actions are still outstanding:

- Pass the letter about the Dalham Searchlights on to Gerry Atkinson or back to the Council if he is unable to help.
- Scan the letter and e-mail it to all the councillors (AC)
- Ask Mary Sharpe about the Dalham Searchlights (JB)

**7. Written report by Councillor Chambers**

- Home to School Transport - government guidelines say that every child is entitled to free transport to a free school. This has impacted on Suffolk County Council's Home to School Transport policy.
- There are some outstanding highways issues which she will pursue. The following highways issues were also reported:
  - a) Overhanging hedgerows
  - b) Broken sign

**8. Finance**

**a) Approval of payments**

It was resolved that the following payments would be approved:

- Suffolk ACRE Services - Insurance - LGA 1972, s111 – £249.33
- Risby Parish Council - LGA 1972, s111 - 12% contribution towards clerk's work phone, £50.40
- HMRC - PAYE, LGA 1972, s111 - £124.00

**b) Receipts and payments made since the last meeting**

The statement of receipts and payment was approved by the Council

**c) Draft budget 2013-14**

The Council discussed the draft budget. The final draft will be approved at the next meeting.

**d) Insurance cover**

It was resolved that the insurance levels would be amended as follows:

Description	Valuation as per Insurance	Revised values agreed at the meeting on 18th September
Kissing gate (supply and installation)	£525.97	£1,500
Metal seat	£854.58	854.58
Village sign	£1,243.58	£2,000
Walks noticeboard (supply and installation)	£1,130.45	£1,100
York stone plaque	£301.42	£301.42
Parish Council noticeboard (supply and installation)	£947.08	£1,100
Parish Council noticeboard Dunstall Green (supply and installation)	£1,063.91	£1,100
Litter bin (supply and installation)	£230.41	£230.41
	<b>£6,297.40</b>	<b>£8,186.41</b>

**9. Planning**

**F/2012/0446/CAT** - 10 The Street, Dalham - fell 1 conifer tree - application granted

**F/2012/0546/COU** - Land adjacent to Matthews Rest Dunstall Green Road, Parish of Ousden - Change of use from agricultural land to domestic garden (Departure from the Development Plan) - no objections

**10. Highways Issues**

It was resolved that J Ince would ask Ken Hutchinson to cut the verges.

**11. Emergency Plan**

Rachael Padman went to a meeting six months ago about producing an emergency plan. It was resolved that the clerk would meet Stephen Henworth.

**12. Correspondence:**

- a) E-mail from Suffolk ACRE about their Local Food Suffolk project. It was resolved that details would be included in the next newsletter.
- b) E-mail from Rachel Dodd asking if her pilates class can be advertised in the next newsletter. It was resolved that details would be included in the next newsletter.
- c) E-mail from Newmarket CAB inviting councillors to their AGM on Thursday 27th April at 2pm. No councillors were able to attend.
- d) E-mail from Barrow Parish Council about their Local Plan. It was resolved that the clerk would send the following response:
  - The Council is concerned about a potential increase in traffic coming through Dalham and Denston to Denham if any large development takes place and would like the plan to consider how to manage traffic flow and how to minimise large vehicles and lorries coming in.
  - People from Dalham/Dunstall Green use the services in Barrow (shops, take-aways), so they support surrounding villages as well.

**There being no further business the meeting closed at 9.30p.m.**

Signed ..... (Chairman) Dated .....