

DALHAM PARISH COUNCIL

Minutes of the Extraordinary Meeting held on Tuesday 3rd June 2014

Those present: Isobel Aylott (Chairman), Rachael Padman (Vice-Chairman), Jackie Bolton, Jerry Atkinson and Jay McCully

1. Acceptance of apologies for absence

No apologies were received.

1. Declaration of Interest in items on the agenda

Jay McCully declared an interest in item 6a on the agenda and asked to abstain from making any comments. No other councillors declared an interest in any items on the agenda.

2. Approval of the following documents for the Annual Return

a) **New Financial Regulations based on the NALC model**

It was resolved that the new Financial Regulations would be approved. The Chairman then signed them.

b) **Approval of payments**

It was resolved that the following payments would be approved:

- J Bolton - **£9.98** to reimburse the cost of teak oil for the Parish Council notice boards - LGA 1972, s111

3. Revised date for the July meeting

It was resolved that the next meeting would take place on Tuesday 12th August.

4. Query from Ousden Village Hall Management Committee about what would Ousden VHMC would need to do should Dalham need to use the Village Hall in the event of an emergency

It was resolved that the clerk would notify Ousden Village Hall Management Committee that they would need to check with their insurers to find out if the hall is covered for use as an emergency meeting point. The clerk was also asked to find out if it would be possible to have the contact details of a second key holder. J Bolton agreed to meet the Village Hall Management Committee and act as a point of contact.

5. Complaint from a resident about the agenda of the meeting held on 20th May

It was noted that the primary complaint arose from an understandable misreading of the agenda item, and so was partly justified. It was resolved that the Council would send two separate letters to the resident, one in response to his complaint and second one in response to the content of the rest of the e-mail received.

There being no further business the meeting closed at 8.53pm.

Signed (Chairman) Dated