

**DALHAM PARISH COUNCIL****Minutes of the meeting held on Thursday 16<sup>th</sup> January 2017**

**Councillors present: Isobel Aylott (Chairman), Rachael Padman and Karine Ferrin**

**Also present: Joanne Kirk (Clerk) and District Councillor Roger Dicker**

1. **Acceptance of apologies for absence**  
Apologies were received from Jackie Bolton.
2. **Declaration of Interest in items on the agenda**  
No councillors declared an interest in any items on the agenda.
3. **Approval of minutes of the meeting held on 16<sup>th</sup> November 2016**  
It was resolved that the minutes were correct. The chairman then signed them.
4. **Written report from County Councillor Robin Millar**  
Robin Millar did not attend the meeting. The Council asked the clerk to pass on their thanks to Robin Millar for his donation of £60 from his locality budget to pay for the new website hosting fee.  
  
He is due to attend a meeting with the Cabinet Member responsible for the 'Better Broadband for Suffolk' programme on the 8<sup>th</sup> February 2017. He has asked parishes whether they have any issues that they would like him to table at the meeting. The Parish Council asked the clerk to report the following issues/questions:
  - A number of residents have been unable to work from home and one has had to relocate elsewhere to enable him to be able to work.
  - When will Dalham be getting faster broad band?
5. **Report from District Councillor Roger Dicker**  
Roger Dicker spoke about the following:
  - He can give £1,000 of his locality funding towards the cost of a new VAS
  - He gave the Council forty 30mph bin stickers
  - He spoke about the new Forest Heath Local Plan.
6. **Police issues**  
There were no issues to report.
7. **Co-option of new councillor**  
Two of the residents who had previously expressed an interest in joining the Council have now withdrawn.
8. **Update on list of actions agreed at the last meeting**  
Rachael Padman has researched Femcells. Isobel Aylott agreed to contact Vodafone and Rachael Padman agreed to contact O2 and report back at the next meeting.
9. **Finance**
  - a) **Approval of any payments and signing of Schedule of Payments**  
It was resolved that the following payments would be approved:
    - J P Kirk expenses – LGA 1972, s111 – **£10.75**
    - HMRC – PAYE - LGA 1972, s111 - **£0.80**
 Rachael Padman and Karine Ferrin signed the Schedule of Payments. The Chairman then countersigned it.
  - b) **Approval of payments authorised between meetings**  
It was resolved that the following payments would be approved.
    - East of England Ambulance Service – defibrillator training – S137 - **£39.60**
    - Dale Jeffery Electrical Services Ltd – installation of defibrillator – S137 - **£232.80**
  - c) **Approval of the record of online payments**  
Rachael Padman checked and signed the record of online payments.
  - d) **Signatory to complete the checklist of Internal Controls**  
Rachael Padman completed and signed the checklist of internal controls.
  - e) **Budget 2017/18 and budget report**

It was resolved that the budget and budget report would be approved.

**f) Parish Estimates Form 2017/18**

It was resolved that the Parish Estimates form would be approved and that the precept request would be £6,037 an increase of 1.25% which equates to an annual increase of £0.57 per band D household.

**g) Letter from SALC giving details of their subscription for 2017/18**

The cost of the subscription will increase to £132.17.

**10. Planning**

It was resolved that the Parish Council would submit the following comment:

- There is an imbalance in the distribution of housing in Forest Heath. Housing should be sustainable and located near areas of employment. It is surprising that Newmarket is going to have fewer new homes than Red Lodge and Kentford which have already seen a lot of development. Building houses in rural locations will impact on the local infrastructure, particularly roads and schools as workers will need to commute to get to work. The impact of this housing will affect surrounding villages like Dalham as there will be an increased volume of through traffic and could result in further congestion in towns and cities. The most sustainable places in Forest Heath are Newmarket, Mildenhall and Brandon and they should be allocated the bulk of the housing.

**11. Highways/rights of way matters/tree or transport issues:**

**a) Vehicle Activated Signs**

It was resolved the Council would purchase a device which records the speed a vehicle is travelling and flashes up 'slow down' if the speed limit is exceeded, a data recorder and a spare set of brackets. The clerk was asked to contact Robin Millar to find out how to proceed.

**12. Village issues**

**a) Defibrillator**

Isobel Aylott agreed to ask Rachel Mack-Smith if the spare equipment for the defibrillator could be stored in the village hall. Karine Ferrin agreed to check the defibrillator on a weekly basis to make sure it is fully charged. 5 people have put their name forward for defibrillator training in the summer, so another 7 people are needed. Councillors agreed to speak to people in the village to find out if anyone else is interested. Isobel Aylott suggested holding an official launch event and agreed to speak to the Village Hall Committee.

**b) Footpath Map**

No update was available.

**c) Setting up of a Facebook Page**

A Facebook page has been set up under the name Dalham Village.

**d) Possible use of Parish Plan money to support village projects**

Only one resident responded to the newsletter article about how the Parish Plan money should be spent. It was resolved that the money would be used for a future village project.

**13. Correspondence**

**a) Letter from Forest Heath District Council re their Community Governance Review**

It was resolved that the Parish Council would put forward their support for the properties closest to Ousden becoming part of Ousden Parish. Geographically it would make more sense for the Dalham/Ousden boundary to start further down Dunstall Green Road. Matthew's Rest is already in Ousden but the property next to it is in Dalham. It would make more sense for the Dalham boundary to start here and cut across south of Stud Farm to link with the eastern parish boundary.

**b) Letter from Police and Crime Commissioner Tim Passmore asking for support for his Fairer Share for Suffolk Campaign**

The letter has been uploaded onto the website to help inform as many residents as possible as the closing date for responses is before the next newsletter comes out.

**There being no further business the meeting closed at 8.24pm.**

Signed ..... (Chairman) Dated .....