

DALHAM PARISH COUNCIL

Minutes of the planning meeting held on Tuesday 1st July 2014

Those present: Rachael Padman (Vice-Chairman), Jackie Bolton, Jerry Atkinson and Jay McCully.

1. Acceptance of apologies for absence

Apologies were received from I Aylott.

2. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

3. Planning

a) DC/14/1003/HH- The Old School House Denham Road Dalham - proposed alterations and additions to existing dwelling house, erection of replacement two storey rear extension, creation of rooms in loft space to side wing and erection of detached garage and carport and associated site works.

It was resolved that the Council would support the application, but the Council would like to make the following observations:

- a) The roof lights should be of a conservation style as agreed at the pre-application discussions as there was no information about this in the planning documents.
- b) The cartlodge seems relatively large in proportion to the house and the planning authority may like to consider the impact on the view out of the Conservation Area.

4. Finance

a) Annual Return 2014 (for information only)

The Annual Return 2014 has been sent off to the external auditors BDO LLP. E Taylor has carried out an internal audit of the Council's accounts. She has ticked 'yes' to all the relevant boxes, however she has made one comment. There was a mistake in the March 2014 minutes and she has commented that *'the Council is responsible for the accuracy of the minutes'*.

b) Approval of payments

It was resolved that the following payments would be approved:

- K Hutchinson and Son - verge cutting - Highways Act 1980, s.96 - **£384.00**
- Mrs E Taylor - Internal audit of the Annual Return 2014 - LGA 1972, s111 - **£65.00**

There being no further business the meeting closed at 8.41pm.

Signed (Chairman) Dated